



Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that an Extraordinary Meeting of Plaistow and Ifold Parish Council will be held in the **Kelsey Hall, Ifold** on **Tuesday 24th March 2020** at 7.30pm. Subject to current Public Health guidance regarding Covid-19, all members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated 18th March 2020

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

BUSINESS TO BE TRANSACTED

| Number | Item | Lead Member | Time |
|--------|---|-------------|---------|
| 1. | To receive apologies for absence | | 1 min |
| 2. | Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation. | | 2 mins |
| 3. | To receive for confirmation Minutes of the Full Parish Council Meeting held on 11th March 2020 and Minutes of the Planning and Open Spaces Committee on 12th March 2020 | | 2 mins |
| 4. | Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Monday 23rd March 2020.</u> | | 10 mins |
| 5. | To receive reports from County and District Councillors. | | 5 mins |
| 6. | Covid-19: Plaistow and Ifold Parish Council's response to the current outbreak. | | 1 hour |

All below subcategorises will focus on the impact Covid-19 is having on their functionality

- 6a. - **Communications**
- 6b. - **Resilience and Emergency Response Policy**
- 6c. - **Financial impact of Covid-19**
- 6d. - **Operations**
- 6e. - **Standing agenda items affected by Covid-19**
- 6f. - **Planning Applications**
- 7. **Items for inclusion on the next agenda** 2 mins
- 8. **Date of next meeting** 1 min